



**AGRICULTURE FOOD AUTHORITY (AFA)
HORTICULTURAL CROPS DIRECTORATE**

Nairobi Horticultural Centre next to JKIA, P.O. Box 42601 – 00100 Nairobi, Telephone: 020-2088469, 020-2131560 Email: md.hcda@gmail.com / Website: www.afa.go.ke

APPLICATION FOR EXPORT LICENCE FOR NEW APPLICANTS FOR THE YEAR.....

Name of applicant.....

a) List of shareholders / Directors, their Citizenship and percentage shareholding for each

NAME	CITIZENSHIP	% OF SHARES
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.....
.....

b) Address

Location.....

Postal Address:

Office Telephone. No.....Mobile No.....

Email.....

Name and Address of your bankers

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.....



e) Intended frequency of shipments and volumes: -

- (a) Once a week
- (b) Three times a week
- (c) Others specify:

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f) Types and Quality of produce intended for export

PRODUCT	QUANTITY (Kgs)	QUALITY(GRADE)	INTENDED MARKET DESTINATION

NB: Add rows as necessary

g) Main sources of supply for the produce and whether own farm or contracted sources or both

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MANDATORY CONDITIONS

1. Consideration of this application will be conditional on the applicant's information which must satisfy the Authority that the applicant is capable of complying with standards of export quality as laid down in the **(Crops Act, 2013)** and operating such methods of quality control as the Authority may from time to time prescribe. The Authority may require the personal attendance or authorized representative of the applicant for interview before granting a license.
2. The exporter shall produce such documentary evidence as requested to support the statements made above.
3. Should the Authority wish to restrict the quantity and quality of certain crops to be exported it shall be empowered to do so by giving the exporter written notice of such restriction.
4. An exporter shall pay all dues to the Authority before his application can be considered.
5. The licensee shall furnish the Authority with quarterly returns
6. All agreements entered into with farmers are to be attached to the application.
7. All exporters consignments must be accompanied by export certificate
8. All exporters shall be members of recognized Horticulture Associations.

Name.....

Position

Signature.....

Date.....

(Company Sign/Seal).....



FOR OFFICIAL USE ONLY

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iii) REMARKS

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Approved / Not Approved