

Dear our highly Esteemed client,

Kenya Trade Network Agency (KENTRADE) is a state Agency under treasury that is mandated to facilitate cross border trade, Establish, manage and implement the Kenya National Electronic Single Window System (KNESWS). The overall objective of the National Electronic Single Window System Project is to facilitate international trade by reducing delays and lowering costs associated with clearance of goods at the Kenyan borders while maintaining the requisite controls and collection of levies, fees duties and taxes, where applicable on imports or exports.

Thanks for your interest in training with us. Please ensure that you apply for training that you require based on the nature of your business as highlighted in green below. Nominated training participant nominated must be

1. Computer literate and users of the system either in Business / in ICT.
2. Pay the training fees for the training required.

TRAINING CHARGES

S.No	TRAINING MODULE	TRAINING DURATION	NAIROBI/ MOMBASA KShs.	OTHER REGIONS KShs.
1	Trader Module (Unique Consignment Reference Number, Import Declaration Form, Consignment Document, Master document, Payments)	2	10,000 per person for each Module	18,000 per person for each Module
2	Port Module(Impending Arrival Report, Actual Arrival Report, Manifest Management, Delivery Order, Cargo Release)	2		
4	Declaration Submission Module	2		
5	Partner Government Agency Module (Admin, Consignment Document approval, Master Document approval and Payment)	3	15,000	27,000
6.	Customs Security Bond Management Module & (duty remissions and Exemption[Optional])	1	10,000	18,000
7	Exemption and Remissions	1	10,000	18,000

To enable us to plan for your training, you are required to pay the amount indicated against the Kenya TradeNet System Module that your organization requires per person as indicated above.

The payment should be made as below:

The cheque should be made to:

KENYA TRADE NETWORK AGENCY,

**OR
DEPOSIT THE TRAINING FEE TO**

**KENYA TRADE NETWORK AGENCY,
COOPERATIVE BANK OF KENYA,
KUSCCO-UPPER HILL BRANCH,
A/C 01141162178000**

NB, ALL PAYMENTS MUST BE TWO WEEKS BEFORE COMMENCEMENT OF TRAINING AND NO PERSONAL CHEQUES SHOULD BE DEPOSITED IN THIS ACCOUNT.

The deposit slip or cheque should be scanned and forwarded to KENTRADE finance department votieno@kentrade.go.ke and the hard copy should be delivered to KENTRADE office for receipting.

Regards

Magdalene Thiriku
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